

**Position : Lead - Incubation**

**Location : Hyderabad**

### **About Bala Vikasa**

Bala Vikasa is engaged in community development over the past four decades in India, with multi-focused areas including, women empowerment, clean water, education, environment, agriculture and a broader model village development program. Over the years it was observed that standalone development of communities without sensitizing the businesses to address and minimize the societal issues may not achieve the ultimate objective of inclusive and sustainable development. There is a significant gap exists in businesses understanding of the societal issues, viz, a need with potential business opportunity or a social issue arisen out of business operations, in turn adversely affecting business in the long run. While this gap is recognized by many, yet ensuring a fine balance between both the parties and offering a suitable and sustainable solution is a challenge. Being a close ally of communities and having an edge with businesses through diverse programs and channels, Bala Vikasa is presumably well positioned to take-up the challenge of this multi-dimensional issue. In turn, Bala Vikasa decided to transform this un-addressed challenge into an opportunity in the interest of all the stakeholders, through dedicated efforts, focused approach, and persistence.

As a result, **Bala Vikasa International Centre [BVIC]**, an extended arm and a unique initiative of Bala Vikasa, is formed in 2014 and dedicated to address this gap and ensure inclusive and sustainable development. The two major focus areas of BVIC, namely, Social Entrepreneurship and Business Responsibility, inherently offer solutions to social and environmental issues through the business approach and/or businesses involvement. The broader objective is to engage with businesses to benefit the society, either directly or indirectly.

### **Responsibilities :**

- The Incubator Lead will be completely responsible for administrating and managing the daily incubator & accelerator operations. This would be inclusive of the following:
- Support and develop the activities plan, resources, budgets and operations of the Incubator as per guidelines
- Manage, Collate and Categorise the incoming applications for incubation and acceleration program
- Screen and conduct first level discussions with applicants and identify potential ones for next round of selection process
- Act as single point contact for all incubator and accelerator activities when it comes to incubates and applicants
- Compile, Manage and Disseminate periodic performance reports of cohort/applicants for duration period
- Manage and create calendar of activities for incubator and accelerator programs
- Workshop & Events: Plan and support the execution of various workshops/events/webinars for the Incubator
- Mentor Network: Manage the mentor network based on periodic updates
- Manage/ Support creation of partners in incubation program such as trainers, coaches, mentors, funders
- Support in Marketing the incubator, sponsorships: be the face of incubator and actively promote it as per the formulated marketing strategy
- Administration of the Incubator and any other activities which requires the team's involvement.

***Eligibility:***

The ideal candidate should possess:

- MBA/MA in Social Entrepreneurship/Entrepreneurship
- Minimum Experience of 4-6 Years
- Compensation: Competitive, based upon the experience. The non-monetary compensation includes a unique opportunity to be part of an innovative, meaningful, and rapidly growing organization.
- Business incubation programs
- Marketing/salesmanship principles
- Research methods
- Basic awareness of incubation process and some level of familiarity with social businesses
- Public relations principles
- Budget Administration principles
- Program coordination principles
- Grant contract administration practices
- Commercial/industrial real estate development

***Compensation:***

- Competitive, based upon the experience. The non-monetary compensation includes a unique opportunity to be part of an innovative, meaningful, and rapidly growing organization.

If this position excites you, please send in your CV's to [sravan@balavikasa.org](mailto:sravan@balavikasa.org)