

Position: Associate – Programs [Advisory and Research]

Location: Hyderabad

About Bala Vikasa

Bala Vikasa is engaged in community development over the past four decades in India, with multi-focused areas including, women empowerment, clean water, education, environment, agriculture and a broader model village development program. Over the years it was observed that standalone development of communities without sensitizing the businesses to address and minimize the societal issues may not achieve the ultimate objective of inclusive and sustainable development. There is a significant gap exists in businesses understanding of the societal issues, viz, a need with potential business opportunity or a social issue arisen out of business operations, in turn adversely affecting business in the long run. While this gap is recognized by many, yet ensuring a fine balance between both the parties and offering a suitable and sustainable solution is a challenge. Being a close ally of communities and having an edge with businesses through diverse programs and channels, Bala Vikasa is presumably well positioned to take-up the challenge of this multi-dimensional issue. In turn, Bala Vikasa decided to transform this un-addressed challenge into an opportunity in the interest of all the stakeholders, through dedicated efforts, focused approach, and persistence.

As a result, **Bala Vikasa International Centre [BVIC]** , an extended arm and a unique initiative of Bala Vikasa, is formed in 2014 and dedicated to address this gap and ensure inclusive and sustainable development. The two major focus areas of BVIC, namely, Social Entrepreneurship and Business Responsibility, inherently offer solutions to social and environmental issues through the business approach and/or businesses involvement. The broader objective is to engage with businesses to benefit the society, either directly or indirectly.

Responsibilities

Advisory Services

- Support in conceptualization, designing, promotion and implementation of programs in developing the annual business plans, exploring potential opportunities, marketing and executing targets in given clientele segment
- Supports in engaging the positions and develops business from multinational and corporates, large industrial sector.
- Support in collecting information and building an extensive database for research and promotions in areas such as, CSR, funding and advisory
- Co-ordination with internal and external teams, stakeholders and partners
- Development of program formats, content and documentation.
- Program reporting, analysis and support in the dissemination
- Undertaking the evaluation and assessment of previous and on-going programs and activities
- Organizing and safe keeping of the program information and archiving
- Identification, networking, follow-up and mobilization of resources for programs
- Support in the development of new services, modules, proposals and partnerships

Research:

- Primary and secondary research for preparing research reports and participation of dissemination initiatives.

- Undertake research projects in defined areas of interest with end-to-end ownership for project planning, data collection, analysis and documentation.
- Deliver projects within agreed timelines, keeping in mind the quality and impact indicators set for the team.
- Collate and assist in analysis of data collected through pilot projects, and report on findings.
- Partner with the communication and outreach teams to effectively disseminate research findings to media and other key stakeholders in the policy making ecosystem. Support dialogues, workshops, and conferences on the research outputs.
- Support the fund-raising team in submitting grant proposals and identifying new donors for our projects.
- Carry out field research and data analysis

Candidate Profile – Qualifications, Skills and Competencies Required:

The ideal candidate should possess:

- Minimum master's degree in Social Work, Social Development, Social Entrepreneurship or any other related streams
- Minimum 2 to 3 years of professional experience in primary and secondary research, technical writing, proposal development and project report writing
- Good numerical abilities, and excellent command over Microsoft word, power point and excel
- Enthusiastic & flexible in taking up any other support roles & activities, as required
- Good working knowledge of quantitative and qualitative research with strong analytical skills.
- Willingness to travel

Compensation:

- Competitive, based upon the experience. The non-monetary compensation includes a unique opportunity to be part of an innovative, meaningful, and rapidly growing organization.

If this position excites you, please send in your CV's to sravan@balavikasa.org