

Position: Program Officer – Research and Impact Assessment

Location: Hyderabad

About Bala Vikasa

Bala Vikasa is engaged in community development over the past four decades in India, with multi-focused areas including, women empowerment, clean water, education, environment, agriculture and a broader model village development program. Over the years it was observed that standalone development of communities without sensitizing the businesses to address and minimize the societal issues may not achieve the ultimate objective of inclusive and sustainable development. There is a significant gap exists in businesses understanding of the societal issues, viz, a need with potential business opportunity or a social issue arisen out of business operations, in turn adversely affecting business in the long run. While this gap is recognized by many, yet ensuring a fine balance between both the parties and offering a suitable and sustainable solution is a challenge. Being a close ally of communities and having an edge with businesses through diverse programs and channels, Bala Vikasa is presumably well positioned to take-up the challenge of this multi-dimensional issue. In turn, Bala Vikasa decided to transform this un-addressed challenge into an opportunity in the interest of all the stakeholders, through dedicated efforts, focused approach, and persistence.

As a result, **Bala Vikasa International Centre [BVIC]** , an extended arm and a unique initiative of Bala Vikasa, is formed in 2014 and dedicated to address this gap and ensure inclusive and sustainable development. The two major focus areas of BVIC, namely, Social Entrepreneurship and Business Responsibility, inherently offer solutions to social and environmental issues through the business approach and/or businesses involvement. The broader objective is to engage with businesses to benefit the society, either directly or indirectly.

Responsibilities:

Research and Impact Assessment

- Assist in developing and maintaining a Monitoring & Evaluation framework for the organization to strengthen the focus on results and impact of Bala Vikasa programs by improving the organizations ability to identify, communicate and maximize the impact of the work done
- Managing and continually improving Bala Vikasa data collection methods, instruments and reporting parameters in order to effectively meet strategic objectives
- Converting the data into reports, presentations and dashboards with relevant tools
- Capacity Building of teams across the organization to ensure adherence to data collection processes, data quality standards, documenting, understanding and interpreting results
- Creating a database of statistics and reports.

Trainings

- Assist the Program Manager in developing curriculum / training modules, promoting and delivering training programs to middle and senior level National and International development professionals in different topics related to sustainable community development
- Designing and organizing seminars/ workshops in relevant areas for National NGOs, Corporates and preparing background materials, budget and logistics and efficiently executing, reporting, maintaining feedback and evaluation for continued improvement
- Building networks with supporting organizations for collaborations in training, Research and consultancy
- Conducting research, designing and marketing the development trendy programs to NGOs and other clientele.
- Mobilizing the resources, participating and coordinating through emails, phone calls and personal visits for PDTC trainings before and after training programs

Candidate Profile – Qualifications, Skills and Competencies Required:

The ideal candidate should possess:

- Minimum master's degree in social work, Social Development, Social Entrepreneurship or any other relevant discipline
- 2-3 years' experience in designing research, tabulating data, analyzing patterns and trends, estimating end results and developing reports around that
- Good command over Microsoft word, power point and excel
- Prior experience in Social impact data collection and analysis desirable
- Proven experience in analyzing data, which enables sound conclusion and recommendations to be drawn
- Willingness to travel
- A self-starter who can spot new opportunities
- Enthusiastic & flexible in taking up any other support roles & activities, as required

Compensation:

- Competitive, based upon the experience. The non-monetary compensation includes a unique opportunity to be part of an innovative, meaningful, and rapidly growing organization.

If this position excites you, please send in your CV's to sravan@balavikasa.org